



Nursery Admissions Policy

For admission during the academic year from September 2026

The Governors Policy for admissions to the Nursery is as follows: -

The Nursery Admission number is 30. Places are offered on a part time (15 hours) or full time (30 hours) basis.

An offer of a place in Nursery does not guarantee a place in the main school. A separate application would need to be made for consideration by the Governors against the School Admission Criteria.

Parents who request a place for their child must complete an application form and return it by a specified date.

All applications should be accompanied by a copy of the child's birth certificate, baptismal certificate and proof of address

If the number of applications exceeds the admission number of 30, governors will consider applications according to the following priority:

1. Baptised Catholic children who are in the care of the local authority or previously in the care of local authority (looked after children) or provided with accommodation by them (e.g. children with foster parents) (section 22 of the Children Act 1989).
2. Baptised Catholic children living within the parish of St. Anne's who have a sibling in the school at the time of admission.
3. Baptised Catholic children living within the parish of St. Anne's.
4. Catholic children of staff.
5. Other Baptised Catholic children who have a sibling in the school at the time of admission.
6. Other Baptised Catholic children.
7. Non-Catholic children who are in the care of the local authority or previously in the care of the local authority (looked after children) or provided with accommodation by them (e.g. children with foster parents) (section 22 of the Children Act 1989).
8. Non Catholic children of staff.
9. Non Catholic children who have a sibling in the school at the time of admission.
10. Children of other Christian denominations.
11. Non Catholic children living in the parish.
12. Non Catholic children living outside of the parish.

Note:

- If there is over-subscription within a category the Governors will give priority to children living closest to the school determined by the shortest distance measured from the main entrance door of the school to the home address.
- **Please note that there is no right of appeal against the refusal of a Nursery place.**
- The allocation of places does not guarantee places for brothers and sisters in subsequent or other year groups within the main school.
- Unless there are significant and material changes in the circumstances of a parent's application for their child or the school, the governors will not consider a repeat application in the same academic year.

The home address of a parent is considered to be the permanent residence of a child in a residential property when a place is offered. The address must be the child's only or main residence and is either:

- Owned by a child's parent, parents or guardian
- Leased or rented by the child's parent, parents or guardian under a lease or written rental agreement of no less than six months:

The definition of a brother or sister is:

- ❖ A brother or sister sharing the same parents.
- ❖ Half-brother or half-sister, where two children share one common parent.
- ❖ Step brother or stepsister, where two children are related by a parent's marriage.
- ❖ Adopted or fostered children.

A brother or sister must be living at the same address when the application is made

A waiting list will be drawn up for children who are unsuccessful in obtaining a place in the Nursery, where parents have requested that their child's application be reconsidered in the event of a place becoming available. The waiting list will be kept in criteria order. The child's name will remain on the waiting list until the end of December 2026.

Late applications – any application received after places have been allocated will be considered by the Governors and places offered where they are available. Applications will be considered in criteria order along with other applications previously received.

Applications from outside the normal admission time will be considered by the Admissions Committee within a month of receipt of the application.