



School Mission Statement

Our Mission at St. Anne's is to provide a loving, caring atmosphere enabling each child to develop intellectually, socially and spiritually.

As a Catholic school the foundation of all we do is based upon Christ and His Gospel values of Love Peace and Justice.

We will strive to ensure that the members of our community are happy and fulfilled in their lives at school.

Thank you for offering to come into our school to support us: your help is very much appreciated!

Due to the increasing numbers of parents and helpers coming into schools daily, and the drive from the government to ensure that child protection procedures are followed and reviewed accordingly, we have decided to draw up this information sheet. We hope that this information assists you by:

- Ensuring your experience is positive while supporting activities in school;
- Explaining the best way to work as part of the adult team in school;
- Ensuring that your position is clear when working with our children;
- Protecting you through our guidance within our child protection policy and procedures;
- Showing how valued your contribution is to us.
-

Confidentiality:

It goes without saying that confidentiality is vital within the school environment. Please refer to any member of staff if you see or hear anything about which you feel unsure. Refrain from talking about what you have seen or been doing in school with other parents: always refer any concerned parents, who want to talk with you about their child's time in school, to the class teacher - rather than being drawn into conversations or giving opinions about school matters.

Behaviour:

We are very keen at St Anne's to encourage good and correct behaviour in our children at all times and we have systems in place to help us to do this: Class Rules, House Points, Certificates and Stickers - all sorts of positive behaviour management strategies! We also have sanctions that are clear to pupils, including, for example, missing a period of break time.

Please keep in close contact with the teacher or member of staff with whom you are working. They will deal with any discipline or behaviour issues. Once you have finished your sessions, please do not discuss such matters with anyone else.

Working with groups or individual children:

You will usually work in the classroom or an open area in school. Should you be working in a side room, then please ensure that the door remains open. If you are uncertain about anything, then check with the class teacher that you are working with.

In Conclusion:

We aim for all our volunteers to have DBS clearance which, although it may sound alarming at first, is for your own benefit as well as ours, giving security and reassurance to us all.

If you feel able to comply with the above Protocol, welcome aboard! We look forward to continuing to develop all aspects of our school family, in which you play an important part. On behalf of the children, staff and governors, thank you for your time, dedication, skills and enthusiasm.